



# Foothill Chapter

International Code Council

[www.iccfoothill.org](http://www.iccfoothill.org)

REGULAR BUSINESS MEETING OF TUESDAY, January 19, 2010

## MINUTES

The January 19, 2010, regular business meeting of the Foothill Chapter of ICC was held at the City of Rancho Cucamonga. 14 people were in attendance.

### CALL TO ORDER

President TRANG HUYNH called the meeting to order at approximately 1:05 P.M.

### BOARD MEMBERS PRESENT:

PRESIDENT.....	TRANG HUYNH
SECRETARY/TREASURER .....	MERRY WESTERLIN
BOARD MEMBER.....	ERIC BEILSTEIN
BOARD MEMBER.....	JEFF BAUGHMAN
BOARD MEMBER.....	SARKIS NAZERIAN - ABSENT
BOARD MEMBER.....	ANDY SHIPPER
BOARD MEMBER.....	PETE GOODRICH

**Special guests in attendance:** Keith Otjen, City of Hesperia, Past President of the High Country Chapter of ICC and Larry Bachmann, City of Hesperia, President of the High Country Chapter of ICC.

**Speaker:** Jay Salazar, CALBO Board Member as well as our Chapter Liaison, updated our Chapter on the activities of CALBO.

- Jay stated the CALBO Board meets four times a year in Sacramento to discuss the progress made on goals set for each board member. They discuss the quarterly newsletter, which CALBO publishes for its members.
- CALBO has focused training this year toward the first responders in Code representation. Jay said the voice of the Counter Technicians has been heard, and CALBO realized that vital progress could be accomplished if more accurate information

was given at the counter. Therefore, training for Counter Technicians was a goal for CALBO this year.

- Another point of training interest for CALBO was the CASP Certification. Due to the legal requirements placed on Building Departments for CASP certified personnel, it is imperative that the testing availability be more frequent. CALBO has meet with DSA and partnered with them to create two additional testing (4 total) dates. DSA also agreed to reduce the registration fee for City Officials due to the fact that their credentials did not have to be determined with much effort. This is a \$500 savings for each jurisdiction applicant. CALBO has also discussed having a portion of the test as open book, to match to other certification test, given for Code Officials. Doug Thurman of DSA is looking into this option.
- CALBO worked to reduce its operating budget by 15% this past year. With the continuing reductions, Jay stated they are on tract, and the financial status looks okay for the coming year.
- Jay talked about the upcoming ABM, which will begin on February 22, 2010, in Anaheim, CA. CALBO is in charge of this event. The event is posted on the CALBO website and information packets have been sent out. Jay stated that CALBO is looking forward to a successful ABM with many activities, training opportunities and a lot of fun. The ABM will be held at the Disneyland Hotel. When Jay was asked about the expected attendance, he thought it would be very well attended, especially because of the location. President Trang inquired as to the cost of full registration, and if CALBO had looked into reducing the price to make it more available for Cities with budget constraints on training. Jay said he would look into it, but reminded the group that the \$425 registration included all meals and training, and when one looks at the individual cost of each, the price is very comparable.
- Jay encouraged anyone who wants to be more involved to consider becoming a part of one of the committees. CALBO has a number of available committees on their website. Applications for becoming a committee member are available on the CALBO website.
- Jay discussed the next ABM. It will be held in Napa, CA. This will be an anniversary ABM and CALBO will be sponsoring the event.
- A question of making the CALBO board meetings available via video conferencing was asked by Ron Grider. Jay stated that he would look into this possibility.
- Jay informed the group that CALBO is working on simplifying (shortening) some of the Title 24 forms. Eric Beilstein asked if CALBO had any Title 24 handouts to share with the building departments for public information. Jay stated they didn't, but that was something for them to look into.

The Chapter had a very good visit with Jay and we appreciated all he had to share with the us.

#### APPROVAL OF THE MINUTES OF PREVIOUS MEETING

A motion to approve the minutes of the September 15, 2009 meeting was made by Pete Goodrich and seconded by Eric Beilstein. The motion was approved.

#### SECRETARY/TREASURER'S REPORT

Secretary/Treasurer Merry Westerlin reported that the checking account had a balance of \$2,921.36 and the savings account had a balance of \$6,483.73.

### COMMUNICATIONS

- President Trang informed the group that he had a job opening for a plans examiner.

### COMMITTEE REPORTS

- Membership ~ Andy Shipper –No report.
- Education ~ Pete Goodrich/ Eric Beilstein – no report.
- CALBO Liaison ~ Jay Salazar present. See speaker.

### OLD BUSINESS

- No old business.

### NEW BUSINESS

- Because of the President's Day holiday falling on February 15, a Monday, the Chapter has decided to make the next scheduled Chapter meeting on February 9<sup>th</sup>. This will hopefully alleviate the busy schedule which occurs after returning from a long weekend. The meeting will be at the same time as usual, and will locate at the City of San Dimas.
- The Chapter is asking all attendees to bring any Title 24 handouts which are used at your counter to share and discuss.

### GOOD OF THE ORDER

- Technical Code questions were brought up by visitors and members. Discussion and solutions to situations were discussed among the group.
- Joy Messier asked the group about solar permit processing. Discussion followed. President Trang suggested that we put something on our website to encourage photovoltaic companies to reference.
- Eric Beilstein asked if any jurisdictions had issued any re-roofs which were required to comply with the new Title 24 regulations. Jay Salazar stated the City of Roseville had issued 3 permits for re-roofs since the new regulations. He stated all three had taken the alternate venting exception instead of the cool roof requirement.

ADJOURNMENT

The meeting was adjourned at approximately 2:35 P.M.

NEXT BUSINESS MEETING

DATE: Tuesday, February 9, 2010

LOCATION: City of San Dimas  
245 E. Bonita Ave.  
San Dimas City Hall

TIME: 1:00 - 3:00 P.M.

**Note to Board Members:** The regular pre-meeting board members only meeting will  
be at 12:00 P.M.

Respectfully submitted,

Merry Westerlin  
Secretary/Treasurer

**Class 1 Member Cities:** Arcadia ~ Azusa ~ Big Bear Lake ~ Cathedral City ~ Chino Hills ~ Chino  
Claremont ~ Colton ~ Covina ~ El Monte ~ Fontana ~ Garden Grove ~ Glendale ~ Glendora ~ Grand  
Terrace ~ Highland ~ Loma Linda ~ Monrovia ~ Montclair ~ Montebello ~ Monterey Park ~ Norco  
Ontario ~ Pasadena ~ Perris ~ Pomona ~ Rancho Cucamonga ~ Rancho Mirage ~ Redlands ~ Rialto ~  
San Dimas ~ Upland ~ Victorville ~ West Covina ~ Yucaipa